



Renewal Application

Healthy Kids Medical Insurance or Medical Coverage for Pregnant Women

Once a year we review your information to see if your children still qualify for Healthy Kids medical insurance. *Please fill out this Renewal Application and send it to us with the right proofs.*

We also use the information on this Renewal Application to see if applicants still qualify for

- Medical Coverage for Pregnant women
- Help with child care costs from the Department of Health and Human Services

Send your Renewal Application soon

- ★ Send the completed Application and proofs as soon as possible so that your insurance won't stop! **We must get it before the 15th day of next month.**

What happens next?

When we get your Renewal Application we will check it to see if we need more information. If we do, we will call you to ask for it, and you will have extra time to send it.

Once we have all the information we need, we will review your application and send you a letter telling you if you or your children still qualify.

If you have questions or need help, call New Hampshire Healthy Kids at **1-877-464-2447**, Monday to Friday, 8 am to 4:30 pm. The call is free. TDD: 1-800-735-2964.

Tell us who you are and where you live.

First name:		Middle initial:	Last name:		Social Security Number (you must answer this if you are applying for yourself):
Home phone:		Work phone:		Cell/Msg:	
Street address (no P.O. Box):		Apartment number:		City:	State: Zip code:
Mailing address (if not the same as street address):				City:	State: Zip code:
Have you ever used a different name or names? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, please list:					Language you speak at home:

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Tell us about **each child living with you who is under age 19.**

**Child
1**

First name:		Middle initial:	Last name:		Social Security Number <i>(only if applying for medical coverage):</i>
Birth date (month/day/year):		This child is: <input type="checkbox"/> Male <input type="checkbox"/> Female		Is this child a student? <input type="checkbox"/> Yes <input type="checkbox"/> No	
What is this child's race or ethnic origin? <i>(you do not have to answer this question):</i>					
<input type="checkbox"/> American Indian/Alaskan Native <input type="checkbox"/> Native Hawaiian/other Pacific Islander <input type="checkbox"/> Asian <input type="checkbox"/> Black/African American <input type="checkbox"/> White <input type="checkbox"/> Hispanic or Latino <input type="checkbox"/> Not Hispanic or Latino <input type="checkbox"/> Other <i>(please tell us)</i>					
Are you applying for this child? <input type="checkbox"/> Yes <input type="checkbox"/> No		Is this child a U.S. citizen? <i>(answer only if applying for this child):</i> <input type="checkbox"/> Yes <input type="checkbox"/> No		Does this child have special healthcare needs? <input type="checkbox"/> Yes <input type="checkbox"/> No	
List the child's parents, stepparents, or legal guardians who live in your household.					
1. Name of <input type="checkbox"/> Mother <input type="checkbox"/> Stepmother <input type="checkbox"/> Legal guardian					Birth date (month/day/year):
2. Name of <input type="checkbox"/> Father <input type="checkbox"/> Stepfather <input type="checkbox"/> Legal guardian					Birth date (month/day/year):

**Child
2**

First name:		Middle initial:	Last name:		Social Security Number <i>(only if applying for medical coverage):</i>
Birth date (month/day/year):		This child is: <input type="checkbox"/> Male <input type="checkbox"/> Female		Is this child a student? <input type="checkbox"/> Yes <input type="checkbox"/> No	
What is this child's race or ethnic origin? <i>(you do not have to answer this question):</i>					
<input type="checkbox"/> American Indian/Alaskan Native <input type="checkbox"/> Native Hawaiian/other Pacific Islander <input type="checkbox"/> Asian <input type="checkbox"/> Black/African American <input type="checkbox"/> White <input type="checkbox"/> Hispanic or Latino <input type="checkbox"/> Not Hispanic or Latino <input type="checkbox"/> Other <i>(please tell us)</i>					
Are you applying for this child? <input type="checkbox"/> Yes <input type="checkbox"/> No		Is this child a U.S. citizen? <i>(answer only if applying for this child):</i> <input type="checkbox"/> Yes <input type="checkbox"/> No		Does this child have special healthcare needs? <input type="checkbox"/> Yes <input type="checkbox"/> No	
List the child's parents, stepparents, or legal guardians who live in your household.					
1. Name of <input type="checkbox"/> Mother <input type="checkbox"/> Stepmother <input type="checkbox"/> Legal guardian					Birth date (month/day/year):
2. Name of <input type="checkbox"/> Father <input type="checkbox"/> Stepfather <input type="checkbox"/> Legal guardian					Birth date (month/day/year):

**Child
3**

First name:		Middle initial:	Last name:		Social Security Number <i>(only if applying for medical coverage):</i>
Birth date (month/day/year):		This child is: <input type="checkbox"/> Male <input type="checkbox"/> Female		Is this child a student? <input type="checkbox"/> Yes <input type="checkbox"/> No	
What is this child's race or ethnic origin? <i>(you do not have to answer this question):</i>					
<input type="checkbox"/> American Indian/Alaskan Native <input type="checkbox"/> Native Hawaiian/other Pacific Islander <input type="checkbox"/> Asian <input type="checkbox"/> Black/African American <input type="checkbox"/> White <input type="checkbox"/> Hispanic or Latino <input type="checkbox"/> Not Hispanic or Latino <input type="checkbox"/> Other <i>(please tell us)</i>					
Are you applying for this child? <input type="checkbox"/> Yes <input type="checkbox"/> No		Is this child a U.S. citizen? <i>(answer only if applying for this child):</i> <input type="checkbox"/> Yes <input type="checkbox"/> No		Does this child have special healthcare needs? <input type="checkbox"/> Yes <input type="checkbox"/> No	
List the child's parents, stepparents, or legal guardians who live in your household.					
1. Name of <input type="checkbox"/> Mother <input type="checkbox"/> Stepmother <input type="checkbox"/> Legal guardian					Birth date (month/day/year):
2. Name of <input type="checkbox"/> Father <input type="checkbox"/> Stepfather <input type="checkbox"/> Legal guardian					Birth date (month/day/year):

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Child 4

First name:		Middle initial:		Last name:		Social Security Number (only if applying for medical coverage):
Birth date (month/day/year):		This child is: <input type="checkbox"/> Male <input type="checkbox"/> Female		Is this child a student? <input type="checkbox"/> Yes <input type="checkbox"/> No		
What is this child's race or ethnic origin? (you do not have to answer this question): <input type="checkbox"/> American Indian/Alaskan Native <input type="checkbox"/> Native Hawaiian/other Pacific Islander <input type="checkbox"/> Asian <input type="checkbox"/> Black/African American <input type="checkbox"/> White <input type="checkbox"/> Hispanic or Latino <input type="checkbox"/> Not Hispanic or Latino <input type="checkbox"/> Other (please tell us)						
Are you applying for this child? <input type="checkbox"/> Yes <input type="checkbox"/> No		Is this child a U.S. citizen? (answer only if applying for this child): <input type="checkbox"/> Yes <input type="checkbox"/> No			Does this child have special healthcare needs? <input type="checkbox"/> Yes <input type="checkbox"/> No	
List the child's parents, stepparents, or legal guardians who live in your household.						
1. Name of <input type="checkbox"/> Mother <input type="checkbox"/> Stepmother <input type="checkbox"/> Legal guardian					Birth date (month/day/year):	
2. Name of <input type="checkbox"/> Father <input type="checkbox"/> Stepfather <input type="checkbox"/> Legal guardian					Birth date (month/day/year):	

Tell us about **health insurance, including Medicaid or Healthy Kids.**

Does anyone who is applying for medical coverage have health insurance now? ☐ Yes ☐ No

Has anyone had health insurance in the last 6 months? ☐ Yes ☐ No If **yes** to either question, answer below.

Name of first person with insurance now or in the last 6 months:		Insurance company:	
Policy/group number:	Name of policy holder:		Date coverage ends:
Name of next person with insurance:		Insurance company:	
Policy/group number:	Name of policy holder:		Date coverage ends:
Name of next person with insurance:		Insurance company:	
Policy/group number:	Name of policy holder:		Date coverage ends:
Name of next person with insurance:		Insurance company:	
Policy/group number:	Name of policy holder:		Date coverage ends:
Name of next person with insurance:		Insurance company:	
Policy/group number:	Name of policy holder:		Date coverage ends:

For pregnant women only

Are any of the women on this application pregnant? <input type="checkbox"/> Yes <input type="checkbox"/> No	First name:	Middle initial:	Last name:
If yes , does this woman want medical coverage? <input type="checkbox"/> Yes <input type="checkbox"/> No	Social Security Number (only if applying for medical coverage):		
Is this woman a U.S. citizen? (only if applying for medical coverage): <input type="checkbox"/> Yes <input type="checkbox"/> No If no , what is her immigration status?	What is this woman's race or ethnic origin? (you do not have to answer this question): <input type="checkbox"/> American Indian/Alaskan Native <input type="checkbox"/> Native Hawaiian/other Pacific Islander <input type="checkbox"/> Asian <input type="checkbox"/> Black/African American <input type="checkbox"/> Hispanic or Latino <input type="checkbox"/> Not Hispanic or Latino <input type="checkbox"/> White <input type="checkbox"/> Other (please tell us)		
Is this woman under age 21 and living with her parent(s)? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes , list her parents and their income on page 4	Is this woman married? (only if applying for medical coverage): <input type="checkbox"/> Yes <input type="checkbox"/> No If yes , what is her husband's name? If her husband is living in the household, list his income on page 4 under "Parent 2"		

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Tell us about **all income for each parent or stepparent living in the home.**

**Parent
1**

Name of **first parent or stepparent**:

Is this person **self-employed**? ☐ Yes ☐ No

If **yes**, Name of Business

Does this person get income from **a job**? ☐ Yes ☐ No

If **no**, when was the last day this person worked? Name of employer

If **yes**, answer below.

Job 1: Name of employer:

Phone number of employer:

How much income for each pay period, **before** taxes and other deductions?

How often paid? ☐ Every week ☐ 2 times a month
☐ Every 2 weeks ☐ 1 time a month

Job 2: Name of employer:

Phone number of employer:

How much income for each pay period, **before** taxes and other deductions?

How often paid? ☐ Every week ☐ 2 times a month
☐ Every 2 weeks ☐ 1 time a month

**Parent
2**

Name of **second parent or stepparent**:

Is this person **self-employed**? ☐ Yes ☐ No

If **yes**, Name of Business

Does this person get income from **a job**? ☐ Yes ☐ No

If **no**, when was the last day this person worked? Name of employer

If **yes**, answer below.

Job 1: Name of employer:

Phone number of employer:

How much income for each pay period, **before** taxes and other deductions?

How often paid? ☐ Every week ☐ 2 times a month
☐ Every 2 weeks ☐ 1 time a month

Job 2: Name of employer:

Phone number of employer:

How much income for each pay period, **before** taxes and other deductions?

How often paid? ☐ Every week ☐ 2 times a month
☐ Every 2 weeks ☐ 1 time a month

Tell us about **all other income.**

Child support? ☐ Yes ☐ No

If **yes**, name **first child** How much?

How often? ☐ Every week ☐ Every 2 weeks ☐ 2 times a month ☐ 1 time a month

Name **second child** How much?

How often? ☐ Every week ☐ Every 2 weeks ☐ 2 times a month ☐ 1 time a month

Name **third child** How much?

How often? ☐ Every week ☐ Every 2 weeks ☐ 2 times a month ☐ 1 time a month

Name **fourth child** How much?

How often? ☐ Every week ☐ Every 2 weeks ☐ 2 times a month ☐ 1 time a month

Alimony? ☐ Yes ☐ No If **yes**, who gets it? How much?

How often? ☐ Every week ☐ Every 2 weeks ☐ 2 times a month ☐ 1 time a month

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Tell us about **all other income.**

Unemployment benefits? ☐ Yes ☐ No If **yes**, who gets it? How much?
How often? ☐ Every week ☐ Every 2 weeks ☐ 2 times a month ☐ 1 time a month

Social Security? ☐ Yes ☐ No

If **yes**, name **first person** who gets it How much?

Name **second person** How much?

Name **third person** How much?

Name **fourth person** How much?

Other income? ☐ Yes ☐ No If **yes**, what kind is it?

Who gets it? How much?

How often? ☐ Every week ☐ Every 2 weeks ☐ 2 times a month ☐ 1 time a month

Tell us about **all child or adult care expenses.**

Do you pay someone to take care of a child or adult in your household who needs care so you can work?

☐ Yes ☐ No If **yes**, tell us about them:

First person: Name of the child or adult:	How old?	Full-time care? <input type="checkbox"/> Yes <input type="checkbox"/> No Part-time care? <input type="checkbox"/> Yes <input type="checkbox"/> No	How much do you pay for this person weekly?
Next person: Name of the child or adult:	How old?	Full-time care? <input type="checkbox"/> Yes <input type="checkbox"/> No Part-time care? <input type="checkbox"/> Yes <input type="checkbox"/> No	How much do you pay for this person weekly?
Next person: Name of the child or adult:	How old?	Full-time care? <input type="checkbox"/> Yes <input type="checkbox"/> No Part-time care? <input type="checkbox"/> Yes <input type="checkbox"/> No	How much do you pay for this person weekly?

Tell us about **all court-ordered expenses that you pay.**

Does anyone in your household have court-ordered expenses? ☐ Yes ☐ No If **yes**, tell us about them:

Child support? ☐ Yes ☐ No

If **yes**, who pays it? How much every month?

Alimony? ☐ Yes ☐ No

If **yes**, who pays it? How much every month?

Wage garnishment? ☐ Yes ☐ No

If **yes**, who pays it? How much every month?

Other? ☐ Yes ☐ No If **yes**, what is it?

If **yes**, who pays it? How much every month?

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Read the statements below and sign at the bottom.

When I sign my name it means that:

- I know that I must tell the Department of Health and Human Services (the Department) about **all** changes in my household within 10 days of the change. For example, I must tell my new address if I move, any changes in income, and any changes in the number of people living in the house.
- All of the information I gave on this application is true as far as I know.
- I know that I must give proof for the information in this application.
- I know that the Department may call other people or organizations to check the proofs I send or get other proofs. The Department does not have to ask my permission to do this.
- I know that if I give false information or I don't give all the information that the Department asks for now or in the future, I may lose medical coverage and the Department may take legal action against me.
- I know that if I or my children are in Healthy Kids or Medical Coverage for Pregnant Women, the Department or Insurance Company has the right to get all medical payments and medical support payments. I may also have to give money back for medical payments and medical support payments paid by someone else.
- I give my medical providers or my children's medical providers permission to release any medical or dental records to the Department, if necessary.
- I know that if my children are applying for Healthy Kids Gold or I am applying for Medical Coverage for Pregnant Women, we must give our Social Security numbers.
- When I say that someone applying is a U.S. citizen, it is true. I know that I may have to prove citizenship and identity of that person.
- I know that I need to qualify for Healthy Kids or Medical Coverage for Pregnant Women each year. I must complete and return a renewal application every year.
- I know that when I apply again I will have to send more proof, such as proof of income. I know that if I do not send proof, my coverage (or my children's coverage) will end.

Signature of applicant/representative _____ Date _____

Social Security Numbers

The law says that we must ask for the Social Security Numbers (SSNs) of pregnant women and some children who want medical coverage. If you ask, we can tell you whose SSNs we must have.

- If someone who is applying for coverage refuses to give their SSN, it will not change anything for the other people applying on this application.
- If you can't or don't want to give us the SSN for someone on the application who is NOT applying for coverage, it will not change anything for the people who are applying on this application.

(The law is: Section 1137 of the Social Security Act)

Citizenship and identity

The law says that we must ask about the U.S. citizenship and identity or immigration status of every child or pregnant woman who wants medical coverage. Pregnant women and some children must also give proof of their citizenship and identity or immigration status. Adults who do not want medical coverage do not have to tell us their status.

Applying for Healthy Kids or Medical Coverage for Pregnant Women will not affect your immigration status.

Income

Children's income must be reported. Adults will have to give information about their income if they are:

- The parent and/or stepparent living with a child who wants medical coverage.
- Married to and living with a pregnant woman who wants medical coverage.

Your rights

The law says we may not treat you differently (discriminate against you) because of race, age, color, creed, sex, national origin, marital status, disability or political belief. If you think we have discriminated against you, call the Ombudsman, New Hampshire Department of Health and Human Services, at (603) 271-6941 or 1-800-852-3345 Ext. 6941. TDD: 1-800-735-2964. Or write a letter to the Ombudsman at 129 Pleasant Street, Concord, NH 03301. We cannot treat you differently because you call or write.

If you think the Department of Health and Human Services made a mistake, you may ask for an administrative appeal. To ask, call a DHHS District Office or the Office of Administrative Appeals at (603) 271-4292 or 1-800-852-3345 ext. 4292 (TDD: 1-800-735-2964). You can also ask by writing a letter. Call to ask for the address.

Read this **list** and **send copies of proofs with your application**. If you do not send all proofs, we cannot act on your application.

Proof of family income

Send proof of income for:

- each child who is applying
- parents who live with those children
- each pregnant woman who is applying
- the pregnant woman's husband if he is living with her
- parents of pregnant women under 21 if living with her

If the person gets a salary or is paid by the hour:

- send copies of pay stubs for the last 4 weeks, **or**
- send a letter from the employer, on letterhead, giving the hours worked and the person's gross wages for the last 4 weeks

If the person is self-employed:

- send the most recent income tax return with all pages, **or**
- send the most recent Profit and Loss statement, signed and dated if in business less than one year

Other income:

- send most recent income tax return, receipts or other proof that shows income from rent, royalties, boarders or any other kind of income
- send a copy of a letter, bank statement, or check stub that gives the amount of any benefits, such as Social Security, Unemployment, Alimony, Veterans Administration, Workers' Compensation

Proof of New Hampshire residence (only if changed)

Send a copy of **ONE** of the following that shows your street address (not P.O. Box), for example:

- a lease, rental agreement, or rent receipt
- an electric, cable, heating fuel or telephone bill
- a property tax bill
- current motor vehicle registration

If you do not have a permanent address, you may still get coverage. Please call 1-877-464-2447 for help.

Proof of expenses

Child or spousal support that the court ordered:

- send a copy of the signed court order, **or**
- send a letter from the court or from your lawyer saying that you have a support order and how much the support is

Proof of pregnancy

Send a letter or medical form signed by a doctor or other licensed medical practitioner saying you are pregnant and giving the due date and number of babies due.

Proof of health insurance (only if changed)

If any child or pregnant woman has insurance now, or has been insured in the past six months, please send:

- a letter saying when the coverage stopped, **or**
- an official paper from the insurance company showing the policy number, the name of the policy holder, who is covered, and for what time they are covered, **or**
- a copy of the current insurance card

Do you need medical coverage for another child?

If you would like to request medical coverage for a child not currently receiving it, we will need the following proofs from you for each additional child for whom you need coverage:

- age and identity
- immigration or citizenship status
- statement of the child's relationship to you

IMPORTANT: Please do not send original documents. Send copies only!

★ **Mail your application** and all proofs to NH Healthy Kids Corporation, Division of Family Assistance, 1 Pillsbury St., Suite 300, Concord NH 03301-3556. Use the envelope that came with this application.

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